



## CERTIFICATION REGIME

Date: 19. July 2019

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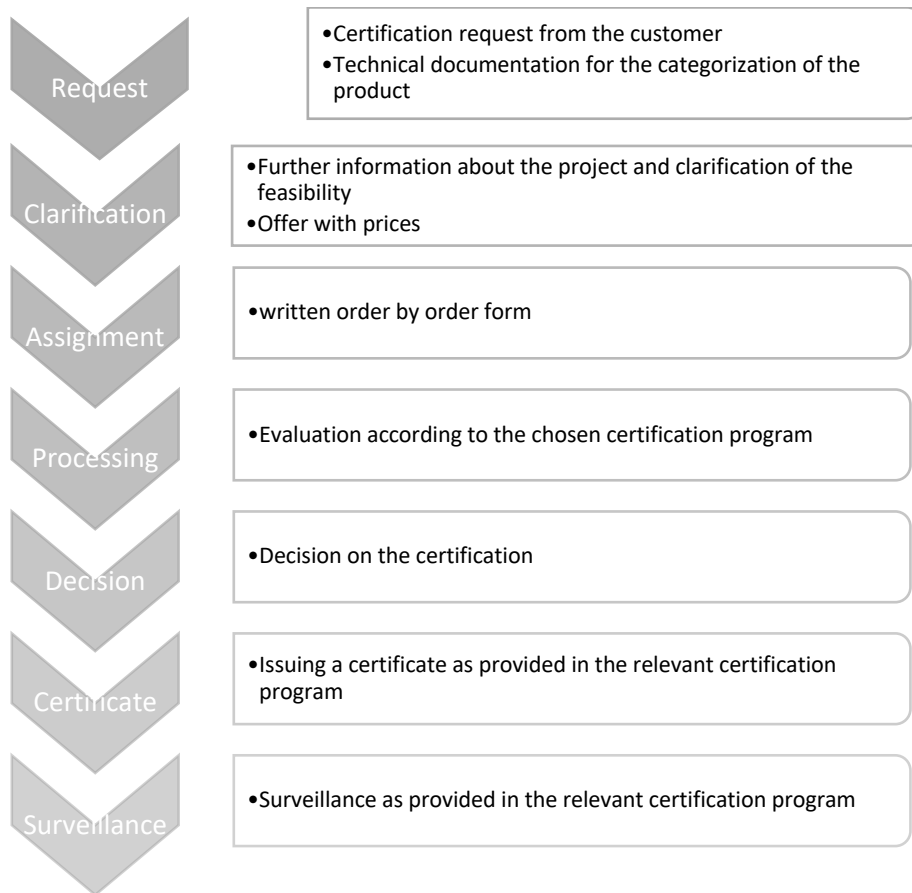


## 1 SCOPE

These regulations apply to all certification activities within the scope of the accreditation of KL-Certification GmbH. Certification services are based on the applicable international norms, standards and regulations as well as the national law on accreditation and notification.

## 2 PROCESS

With his formal assignment, the applicant accepts this certification order.



## 3 CERTIFICATES

Audit reports, certificates and statements may only be passed on in full, stating the date of issue and avoiding misleading use. The use of the name of KL-Certification GmbH for advertising purposes requires the written acceptance. The requirements of the respective certification program regarding advertising and publications must be followed.

### KL-Certification GmbH

Heinrich-Hertz-Allee 7, 66386 St Ingbert, Germany  
<https://www.kl-certification.de>  
 Email: [info@kl-certification.de](mailto:info@kl-certification.de)

Notified Body Identification Number: 2784

#### 4 CUSTOMER

The applicant agrees to fulfil all the requirements of the respective certification program and to ensure availability of all preconditions for conducting the evaluation and monitoring, as required in the respective certification program.

If necessary, the applicant allows access to its factory and production sites by the certifier and the assessor of the Notifying Body.

The applicant is responsible for compliance with the requirements for his current production line.

The use of the certification performed by KL-Certification GmbH, which could bring the certification body in discredit or could be considered misleading or unjustified is not allowed.

#### 5 CERTIFICATION BODY

Complete written orders to the certification body will be processed in the order they are received.

The certification process of KL-Certification GmbH is finalized with the issue of a certificate if not otherwise regulated by the applied certification program.

Personnel who is involved in client counselling on a product may not be part of the evaluation nor certification of this product until two years after the counselling.

#### 6 REDUCTION / WITHDRAWAL / SUSPENSION / TERMINATION

The reduction, withdrawal, suspension or termination of a certification will be published. This invalidates the right to advertise or otherwise use the certification. A withdrawn or terminated certificate shall be returned to the Certification Body.

#### 7 COMPLAINTS AND APPEALS

Complaints and appeals must be addressed in writing to KL-Certification GmbH. The QM system of KL-Certification GmbH contains appropriate procedures. The complainant will be informed about the progress of his complaint and the final decision.

#### 8 CHANGES

The Applicant commits to inform the Certification Body of any changes that may affect its ability to comply with the certification requirements without undue delay.

#### 9 RECORDS

The Applicant will record all complaints made known to him as part of the certification process and will provide these records to the Certification Body upon request. The Applicant shall take appropriate

measures regarding the complaints and any known defects of the product that influence the compliance with the certification requirements and document these.

## 10 CONFIDENTIALITY

Applicants and the Certification Body agree to treat all information made available to them during the certification project with the necessary care and treat it as confidential as far as this is not prevented by laws or by the regulations of the certification program.

## 11 LIABILITY

Liability of the certification body towards the applicant is only given in the case of intent and gross negligence as far as the law prescribes it. Further claims, in particular for damages caused by limitation, revocation, suspension or termination of a certification are excluded. The general terms and conditions of KL-Certification GmbH apply.

## 12 ENTRY INTO FORCE / CHANGES

The certification regulations come into force on April 1, 2018 and expire with the publication of a new version.

## 13 OTHERS

Should any provision of this certification regulation be or become invalid, this shall not affect the validity of the other regulations. The ineffective provision shall be replaced by one with which the intended purpose can be achieved in the same or at least similar manner.